



## LeeAnn Miele Skating Festival

January 14-15, 2023

Hosted by Pawtucket and Providence Figure Skating

Schneider Arena at Providence College/Providence, RI 02918

*Sanctioned by U.S. Figure Skating*

### I. COMPETITION OVERVIEW

#### LeeAnn Miele Synchronized Skating Open

Originally called the Providence Synchro Open, this competition has been hosted by the Pawtucket and Providence Figure Skating Club since the late 1990s. The LeeAnn Miele Skating Festival named in memory of LeeAnn Miele, a former member of PPFSC. She was a pioneer in synchronized skating and served as an International and World Judge in synchronized skating. In addition, she was a National Judge and Referee with U.S. Figure Skating in all disciplines. Despite her hectic schedule, LeeAnn was never too busy to judge tests or local competitions. She always had time to help individual skaters, coaches, or teams preparing for tests or competitions. She devoted countless hours helping prospective judges cope with the formidable learning requirements and on-ice experience needed for them to succeed. Those countless hours of advice and support fostered the enthusiasm and dedication of two generations of skaters and judges.

The **LeeAnn Miele Skating Festival** will be conducted in accordance with the rules and regulations of U.S. Figure Skating, as set forth in the [current rulebook](#), and/or current Compete USA handbook as well as any pertinent updates that have been posted on the U.S. Figure Skating [website](#). and will include:

- **Aspire Synchro**
- **High School Competition**

This competition is open to all eligible, restricted, reinstated or readmitted persons as defined by the Eligibility Rules.

Skaters must be a currently registered member of a U.S. Figure Skating member club or Learn to Skate USA member, a high school club or who is an individual member in accordance with the current rulebook. For non-U.S. citizens, please refer to the [rulebook](#) for more information.

**COVID-19 INFORMATION:**

As of March 15, 2022, and consistent with updated CDC guidance on mask use, face coverings are no longer required to be worn indoors at U.S. Figure Skating-sanctioned events or activity if your community levels are Low or Medium. We do encourage masks to be worn indoors if your community is in the High category based on the CDC Community Levels by County Map as announced on Feb. 25. Sanctioned activities include competitions (U.S. Figure Skating and Compete USA), exhibitions/performances and test sessions.

**EVENTS OFFERED:**

[Click HERE to view the program requirements for the current season.](#)

<b>SYNCHRONIZED SKATING</b>	<b>JUDGING</b>	<b>Team Fee</b>	<b>Skater Fee</b>
Snowplow Sam	6.0	\$60	\$14
Aspire Beginner	6.0	\$60	\$14
Aspire Pre-Preliminary	6.0	\$60	\$14
Aspire Preliminary	6.0	\$60	\$14
<b>HIGH SCHOOL</b>	<b>JUDGING</b>	<b>1<sup>st</sup> Event Price</b>	<b>2<sup>nd</sup> Event Price</b>
Beginner Excel	6.0	\$75	\$35
High Beginner Excel	6.0	\$75	\$35
Pre-Preliminary Excel	6.0	\$75	\$35
Preliminary Excel	6.0	\$75	\$35
Pre-Juvenile Excel	6.0	\$75	\$35
Juvenile Excel	6.0	\$75	\$35
Juvenile Excel Plus	6.0	\$75	\$35
Intermediate Excel	6.0	\$75	\$35
Intermediate Plus Excel	6.0	\$75	\$35
Novice Excel	6.0	\$75	\$35
Junior Excel	6.0	\$75	\$35
Senior Excel	6.0	\$75	\$35
Solo Dance Preliminary	6.0	\$75	\$35
Solo Dance Bronze	6.0	\$75	\$35
Solo Dance Silver	6.0	\$75	\$35
Solo Dance Gold	6.0	\$75	\$35

Low Level Showcase	6.0	\$50	\$35
Intermediate Level Showcase	6.0	\$50	\$35
High Level Showcase	6.0	\$50	\$35
Low Duet Showcase	6.0	\$50	\$35
Intermediate Duet Showcase	6.0	\$50	\$35
High Duet Showcase	6.0	\$50	\$35
Team Maneuvers LOW (Beginner - Pre-Juvenile)	6.0	\$80	
Team Maneuvers INTERMEDIATE (Juvenile - Novice)	6.0	\$80	
Team Maneuvers HIGH (Junior - Senior)	6.0	\$80	

**JUDGING SYSTEM:**

The 6.0 Judging System will be used for ALL Events

**OFFICIAL NOTICES:**

Skaters are requested to arrive one hour prior to the scheduled time of their event. A tentative schedule of events will be posted prior to the competition.

**II. ELIGIBILITY**

**TEST LEVEL:**

- For synchronized skating teams, this competition is not requiring that moves-in-the-field test requirements for the team’s level be met, with the exception of the maximum allowed at the Compete USA levels (Snowplow Sam Synchro and Aspire levels).

## ELIGIBILITY RULES FOR PARTICIPANTS

The competition is open to ALL skaters who are current members of either Learn to Skate USA and/or those who are full members of U.S. Figure Skating. Members of other organizations are eligible to compete but must be a current registered member of Learn to Skate USA or a full member of U.S. Figure Skating. There will be no more than six competitors maximum in an event, and all six should receive an award.

### ELIGIBILITY AND TEST REQUIREMENTS:

Eligibility will be based on skill level as of closing date of entries. All Snowplow Sam and Basic 1-6 skaters must skate at highest level passed or one level higher, and NO official U.S. Figure Skating tests may have been passed, including moves in the field or individual dances.

For the Pre-Free Skate, Free Skate 1-6, Excel, Well-Balanced, Adult and Adaptive levels, eligibility will be based only upon highest badge level or free skate test level passed. Skate United skaters have the option to compete in the standard track or Skate United track; accommodations may be made upon request. Special Olympics events are for skaters with intellectual disabilities. Skate United events are for skaters with physical disabilities. Adaptive events are for skaters with any type of disability. Moves in the field test level will not determine a skater's competitive level. Skaters may skate at highest level passed OR one level higher but not both levels in the same event during the same competition. *\*For Synchronized Skating eligibility and requirements refer to the Synchronized Skating page.\**

It is very important to the success of the competition that skaters are placed in the correct divisions. If, for whatever reason, the local organizing committee (LOC) discovers that a skater has been placed in a category below his/her badge or test level, the chair and referee will have the option to move the skater into the proper level, even if it is the day of the competition. This will ensure that every event is as fair as possible to the competitors. It is an ethical violation for coaches to sandbag an event.

## ELIGIBILITY RULES FOR COACHES/INSTRUCTORS

When hosting a Compete USA competition, it is important that you verify the compliance of each coach/instructor who plans to coach onsite at the event.

For credentials at a Compete USA event, coaches/instructors are required to have:

- Learn to Skate USA instructor compliant
- OR
- U.S. Figure Skating coach compliant

If a coach/instructor attempts to work at your event without the proper credentials, he or she is in violation of U.S. Figure Skating ethics and code of conduct rules and, as such, is subject to disciplinary action.

All officials and adult volunteers attending Compete USA events must also be SafeSport Trained™

# Aspire Synchro

The Compete USA competition program is for Learn to Skate USA-level skaters who are interested in a first competition experience while taking the Synchro 1-4 badges to the next level.

In order to safely practice and compete, it is strongly recommended that skaters have mastered the elements of the Learn to Skate USA level in which they are skating.

## SNOWPLOW SAM SYNCHRO — 2:10 MAX

5 Elements Number of Required Holds: <b>None</b> Any type of holds permitted 5-20 skaters 13 years of age and younger	One Circle Element Forward and backward skating permitted Must contain a forward glide on an inside or outside edge on one or two feet Travel, change of configuration, and change of direction <b>not</b> permitted	One Line Element Must cover at least ½ ice Forward skating only Pivoting and change of configuration <b>not</b> permitted	One Block Element Must cover at least ½ ice Forward skating only Pivoting and change of configuration <b>not</b> permitted	One Wheel Element Forward skating only Travel, change of configuration, and change of direction <b>not</b> permitted	One Intersection Element Must be two lines facing each other <u>One</u> or two foot glide(s) only through the point of intersection	Additional Items for Snowplow Sam Synchro <u>Additional well-balanced SYS elements permitted. Judges will evaluate first element type presented.</u> Elements higher than Basic 6 <b>not</b> permitted Some common elements above Basic 6 are: mohawk, mazurka, half flip, waltz jump
---	---	--	---	--	---	--

## ASPIRE BEGINNER — 2:10 MAX

5 Elements Number of Required Holds: <b>None</b> Any type of holds permitted 5-20 skaters 16 years of age and younger	One Circle Element Forward and backward skating permitted Must contain a forward glide on an inside or outside edge on one foot Travel, change of configuration, and change of direction <b>not</b> permitted	One Line Element Must cover at least ½ ice Forward and backward skating permitted Pivoting and change of configuration <b>not</b> permitted	One Block Element Must cover at least ½ ice Forward and backward skating permitted Pivoting and change of configuration <b>not</b> permitted	One Wheel Element <u>Forward and backward skating permitted</u> Travel, change of configuration, and change of direction <b>not</b> permitted	One Intersection Element Must be two lines facing each other One or two foot glide(s) only through the point of intersection	Additional Items for Aspire Beginner <u>Additional well-balanced SYS elements permitted. Judges will evaluate first element type presented.</u> Elements higher than Basic 6 <b>not</b> permitted Some common elements above Basic 6 are: mohawk, mazurka, half flip, waltz jump
---	--	--	---	---	--	---

## ASPIRE PRE-PRELIMINARY — 2:10 MAX

5 Elements Number of Required Holds: 2 different holds shown by the whole team for any length of time Any type of holds permitted 5-20 skaters 17 years of age and younger	One Circle Element Forward and backward skating permitted Must contain a backward glide on an inside or outside edge on one foot <u>May contain one feature</u> Choice of: <ul style="list-style-type: none"> <li>• Change of direction</li> <li>• Change of configuration</li> <li>• Travel</li> </ul>	One Line Element Forward and backward skating permitted Must cover full ice <u>May contain one feature</u> Choice of: <ul style="list-style-type: none"> <li>• Change of direction</li> <li>• Change of configuration</li> </ul> Pivoting not permitted	One Block Element Forward and backward skating permitted Must cover full ice <u>May contain two features</u> Choice of: <ul style="list-style-type: none"> <li>• Pivoting</li> <li>• Change of configuration</li> </ul>	One Wheel Element Forward and backward skating permitted <u>May contain one feature</u> Choice of: <ul style="list-style-type: none"> <li>• Change of direction</li> <li>• Change of configuration</li> <li>• Travel</li> </ul>	One Intersection Element Must be two lines facing each other Forward skating through the point of intersection. Choice of: <ul style="list-style-type: none"> <li>• Upright two foot glide</li> <li>• Upright one foot glide</li> <li>• Forward lunge</li> </ul>	Additional Items for Aspire Pre-Preliminary <u>Additional well-balanced SYS elements permitted. Judges will evaluate first element type presented.</u> Elements higher than Free Skate 2 <b>not</b> permitted Common elements above Free Skate 2 are: <ul style="list-style-type: none"> <li>• Alternating backward cross-overs to back outside edges</li> <li>• Waltz three-turns</li> <li>• Alternating mohawk/cross-over sequence</li> <li>• Forward power three-turns</li> </ul> Split, stag, falling leaf permitted.
--	--	--	--	---	--	---

## ASPIRE PRELIMINARY — 2:10 MAX

5 Elements Number of Required Holds: 2 different holds shown by the whole team for any length of time Any type of holds permitted 5-20 skaters 17 years of age and younger	One Circle Element Forward and backward skating permitted <u>Must contain one feature</u> Choice of: <ul style="list-style-type: none"> <li>• Change of direction</li> <li>• Change of configuration</li> <li>• Travel</li> </ul>	One Line Element Must include forward and backward skating Must cover full ice <u>Must contain one feature</u> Choice of: <ul style="list-style-type: none"> <li>• Change of direction</li> <li>• Change of configuration</li> <li>• Pivoting</li> </ul>	One Block Element Forward and backward skating permitted Must cover full ice <u>Must contain one feature</u> Choice of: <ul style="list-style-type: none"> <li>• Change of configuration</li> <li>• Pivoting</li> </ul>	One Wheel Element Backward skating only <u>Must contain one feature</u> Choice of: <ul style="list-style-type: none"> <li>• Change of direction</li> <li>• Change of configuration</li> <li>• Travel</li> </ul>	One Intersection Element Additional Items for Aspire Preliminary <u>Additional well-balanced SYS elements permitted. Judges will evaluate first element type presented.</u>
--	---	---	--	---	---

**SKATESAFE COMPLIANCE:**

For full details about SkateSafe compliance at U.S. Figure Skating competitions, refer to the U.S. Figure Skating SkateSafe webpage: [www.usfigureskating.org/skatesafe](http://www.usfigureskating.org/skatesafe).

**COACHES**

To be an eligible coach at a nonqualifying competition, coaches must meet the applicable compliance requirements and verified by U.S. Figure Skating. Coach compliance falls into three categories, Coach/Choreographer, Learn to Skate USA Instructor, or Foreign Coach/Choreographer. Details regarding compliance requirements can be found [HERE](#). All compliance requirements must be met at the time of check-in to access the competition, no exceptions.

**TEAM SERVICE PERSONNEL**

Teams are permitted a maximum of two team service personnel. Team service personnel must have a green lighted background check and completed SafeSport™ training. All compliance requirements must be met at the time of check-in to access the competition, no exceptions. Team service personnel is defined as those indicated as a team manager and/or team service personnel planning to attend the competition with the team.

**MANDATORY ATHLETES**

Athletes age 18+ as of the competition start date who will be competing on a team (i.e., synchro, ice dance, pairs, shadow dance, theatre, etc.) with at least one Minor Athlete must complete SafeSport™ Training.

Minor athletes who turn 18 mid-season are encouraged to seek parental consent to take the online SafeSport™ Training early to avoid any disruptions in their ability to participate as the training is required upon turning 18. The athlete will not be SkateSafe compliant until they have completed the training and their Members Only portal reflects completion. Please email [skatesafe@usfigureskating.org](mailto:skatesafe@usfigureskating.org) for instructions or questions regarding parental consent.

### **III. REGISTRATION INFORMATION**

REGISTRATION WILL BE BY ENTRYEEZE <http://entryeeze.com/>

Registration Deadline: December 14, 2022 at 11:50p

Late Registration Deadline: December 19, 2022 at 11:50p with \$25 Late Registration Fee

#### **MUSIC UPLOAD:**

**DEADLINE: December 31, 2022 at 11:59 PM**

After this deadline, teams / skaters will be locked out of the music upload and assessed a \$25.00 late fee

All competition music must be electronically submitted via Entryeeze through the Music & Program Content tab no later than December 31, 2022. Please see the **Music Criteria and Requirements**, located at the end of this announcement. All music must meet the criteria as stated in this announcement. If you have questions about what format you have, please contact your coach and get a new version of your music that meets the criteria listed in the.

#### **REFUND POLICY**

Entry fees will not be refunded after entry deadline unless no competition exists or the event is canceled. There will be no refunds for medical withdrawals.

#### **LIABILITY:**

U.S. Figure Skating, Learn to Skate USA, Pawtucket and Providence Figure Skating Club and Schneider Arena/Providence College accept no responsibility for injury or damage sustained by any participant in this competition. This is in accordance with Rule 1600 of the official U.S. Figure Skating Rulebook.

### **IV. COMPETITION DETAILS**

#### **FACILITIES:**

##### **Schneider Arena/Providence College**

331 Huxley Avenue Providence, RI 02918

<https://friars.com/facilities/schneider-arena/6>

#### **GENERAL LOCKER ROOMS:**

Locker rooms and changing areas at U.S. Figure Skating competitive events are for athletes only, will be labeled with regard to specific use and where identified will be gender specific. An exception can be made for athletes under 11 years old that will allow for one parent of the same sex to assist their child immediately prior to and after their skating event(s). Please review the Locker Room and Changing Area Policy and the SkateSafe Handbook (both found on the [U.S. Figure Skating SkateSafe](#) page).

#### **CHANGING AREAS (TEAM LOCKER ROOMS):**

The designated team coach, team manager, team service personnel and athletes competing at the skating event are allowed in the Locker Rooms/Changing Area designated for their team. All Locker Rooms/Changing Areas will be monitored. If any concerns arise, immediately contact the Locker Room/Changing Area monitor. If there are concerns regarding this policy, an athlete should change

prior to arriving at the competition. The use of any recording and photographic devices inside a Locker Room/Changing Area is strictly prohibited. Any violation of this policy is punishable under the U.S. Figure Skating SkateSafe policy and U.S. Figure Skating Rulebook.

**U.S. FIGURE SKATING TRAVEL POLICY:**

All travel must strictly adhere to Two-Deep Leadership requirements. An Adult Participant cannot transport a Minor Athlete one-on-one and Two-Deep Leadership requirements must be adhered to at all times during In-Program travel, by transporting at least two minors or a second Adult Participant. An Adult Participant cannot share a hotel room or other sleeping arrangement with a Minor Athlete(s). Full details of the SkateSafe Travel Policy and any exceptions can be found starting on page 12 of the [SkateSafe Handbook](#).



## **SCHEDULE**

Competitors may be scheduled on any day or time during the announced date of the competition. The competition and practice ice schedule will be available after the close of entries. All participants will be notified via email once available. The competition will begin with Aspire in the morning and High School Events in the afternoon.

## **PRACTICE ICE:**

Pending availability, practice ice will be available for pre-purchase in December 2022. Eight (8) minutes Synchronized Skating Practice will be priced at \$75. Two twenty-five (25) minute practice sessions will be available for high school competitors.

## **ONSITE CHECK-IN:**

Check-in will open at 8:00 a.m. on Saturday, January 14, 2023 in the Schneider Arena Lobby.

## **AWARDS:**

All synchronized skating events will have no more than six competitors in a group, and all six will receive an award. NEICC High School Medals will be presented for Gold, Silver, and Bronze medalists with an award ceremony during ice makes.

## **VOLUNTEER COMPLIANCE:**

Reminder: Compliant positions at all U.S. Figure Skating events include key LOC members, locker room monitors and ALL medical event personnel. [Click here for volunteer compliance information.](#)

## **PHOTO/VIDEO:**

Photo and video vendor to be confirmed.

## **ADDITIONAL INFORMATION:**

Additional information will be posted on the club website: [ppfsc.org](http://ppfsc.org).

## **CONTACT INFORMATION:**

Competition website: <https://www.ppfsc.org/events/competition>

For questions, please contact the following individuals:

Competition Chair:	Gloria Haddad	gahaddad@earthlink.net	508/212-2611
Chief Referee:	Judy Edmunds	judyedmunds@gmail.com	508/274-7052
Practice Ice Chair:	Janice Delano	Jan102500@comcast.net	508/761-5796
Additional Contact for NEICC High School Events:	Sarahjayne Howland	Sarahjayne_Howland@hotmail.com	603/303-9768

**2022-2023 HIGH SCHOOL INFORMATION**

**SECTION 3: AWARDING OF THE INDIVIDUAL/TEAM POINTS:**

**Individual Points:**

Points are awarded to all skaters who compete. Junior and Senior free skate and International Dance events earn two additional points per placement.

# of Skaters	12	11	10	9	8	7	6	5	4	3	2	1
1 <sup>st</sup>	12	12	12	12	12	12	12	10	8	6	6	6
2 <sup>nd</sup>	11	10	10	10	10	10	10	8	6	4	4	
3 <sup>rd</sup>	10	9	8	8	8	8	8	6	4	2		
4 <sup>th</sup>	9	8	7	6	6	6	6	4	2			
5 <sup>th</sup>	8	7	6	5	4	4	4	2				
6 <sup>th</sup>	7	6	5	4	3	2	2					
7 <sup>th</sup>	6	5	4	3	2	1						
8 <sup>th</sup>	5	4	3	2	1							
9 <sup>th</sup>	4	3	2	1								
10 <sup>th</sup>	3	2	1									
11 <sup>th</sup>	2	1										
12 <sup>th</sup>	1											

**Ties:**

In the case of a tie, skaters will share available points. For example, competitors tied for 1<sup>st</sup> place in a group of ten will each earn 11 points (12 points for first plus the 10 points for second)

**Withdrawals:**

The number of athletes in an event will be based on competitors who actually skate at the competition.

**SHOWCASE – Solo and Duet Entertainment Events**

**Format:**

- Showcase program that should express a concept or storyline designed to entertain the audience through related skating movements, gestures and physical actions. Program may be any category: Light entertainment, dramatic entertainment, interpretive, duets, or artistic. Judging will be 6.0.
- Props and scenery ARE permitted

**General event parameters:**

1. Skaters must register to compete at their level or one level up as of the competition entry deadline. Level will be determined by the highest free skate test passed.
2. Current guidelines and procedures for nonqualifying showcase competitions can be found at [www.usfigureskating.org](http://www.usfigureskating.org), under “Programs” on the National Showcase page.

Low	Beginnner - Preliminary	1:30 +/- 10 sec
Intermediate	Pre-Juvenile, Juvenile & Intermediate	2:00 +/- 10 sec
High	Novice, Junior & Senior	2:30 +/- 10 sec

## 2022-2023 High School – Team Maneuvers

	Jumps	Spins	Step or Moves in the Field Sequence
<p><b>LOW</b> Beginner – Pre-Juvenile</p> <p>(Skaters may not have passed higher than pre-juvenile free skate test)</p>	<p>a) Single flip jump b) Single salchow jump c) Any single jump (Axel is NOT permitted)</p>	<p>a) Upright spin (optional free foot position, may change foot, min. 3 revs) b) Sit spin (min 3 revs) c) Combination spin – camel to sit spin (no change of foot, minimum of 6 revs total)</p>	<p>a) Straight Line Step Sequence b) Forward outside edge spiral c) Pre-Juvenile MIF – FO-BI three-turns in the field</p>
<p><b>INTERMEDIATE</b> Juvenile - Novice</p> <p>(Skaters may not have passed higher than novice free skate test)</p>	<p>a) Single Axel b) Double salchow c) Combination jump - consisting of a double jump and a single jump or two double jumps</p>	<p>a) Solo spin (sit, camel, layback or cross foot spin (min. 5 revs; flying entry is not permitted) b) Back spin (min 5 revs) c) Combination spin – with only 1 change of foot, a min. of 1 change of position, a minimum of 5 revolutions per foot AND minimum of 2 revolutions in position</p>	<p>a) Circular Step Sequence b) Ina bauer or spread eagle c) Juvenile MIF - Backward Circle three-turns</p>
<p><b>HIGH</b> Junior or Senior</p>	<p>a) Single or double Axel b) Double jump – double loop, double flip or double Lutz c) Combination Jump – consisting of two double jumps or a triple jump and a double jump</p>	<p>a) Solo spin of choice (min 8 revs in position; flying entry is not permitted.) b) Flying Spin – Any entry and may include change of position (minimum 8 revs in position) c) Combination spin – with only 1 change of foot, at least 1 change of position, a minimum 6 revolutions per foot AND 2 revolutions in position</p>	<p>a) Serpentine Step Sequence b) Junior MIF Back Loops - Inside c) Senior MIF Spiral Sequence</p>

SCHOOL AFFILIATED CLUB (SAC) MEMBERSHIPS All High School Teams participating in high school competitions must register with U.S. Figure Skating by filling out the School Affiliated Club Renewal/Application, which includes uploading their 2022-2023 High School Team Roster and paying required annual membership dues of \$30, plus a \$1 administrative fee, prior to their first competition. Teams are required to submit a copy of their SAC application or SAC Certificate for proof of membership with their competition application.

For more information, please visit <https://neicchsamps.wordpress.com/>

## Music Criteria and Requirements

For the **2023 LeeAnn Miele Skating Festival**, **online music submission is the ONLY acceptable method to submit program music**. After you have paid for your events, the system will prompt you to upload your music for each event that requires music. If your music is not available at that time, you can logout of your account and return later to upload your music by going to the “Competition” tab and then selecting “My Music.” Please be sure you are uploading the correct music for the correct event segment. Be careful, for example, not to mix up your short program and your free skate! **All music must be uploaded by** December 31, 2022 11:59PM ET).

The uploaded program music **MUST** conform to the following specifications:

- Programs per file: One (1) - Only one piece of competition program music (e.g. short program, free skate, short dance, free dance, etc.) per file is allowed.
- File Format: mp3 - The uploaded file music must be an mp3 file (MPEG-1 or MPEG-2 Audio Layer III). Simply changing the file extension to “mp3” from another file format is not acceptable.
- Bit Rate: 192 kbps is requested (bit rates between 128 and 320 kbps will be accepted).
- Maximum file size: 10 MB
- Maximum run time: Five (5 minutes)
- ID3 Metadata (tags): None - The Chief Music Coordinator strongly requests that mp3 files **DO NOT** contain any ID3 metadata, commonly called tags. This is especially true of any embedded images such as album cover art, picture of the skater, etc. Please, **NO EMBEDDED IMAGES!**
- Maximum leader: The Chief Music Coordinator requests that there be **NO** leader. The leader is the silence between the start of the track and the actual start of the program music.
- Maximum trailer: The Chief Music Coordinator requests that there be **NO** trailer. The trailer is the silence between the end of the program music and the end of the actual track.

### Backup Music at Event (CDs)

In addition to submitting the music online, **all competitors/teams must also have at least one (1) backup copy of their competition music on CD, AT RINKSIDE, during the actual competition event segment or official practice**. CDs must meet the following requirements:

- In standard Audio CD format (Compact Disc Digital Audio). Other formats, including mp3 are **NOT** acceptable.
- Clearly marked with a permanent marker (e.g. Sharpie, do **NOT** use a label or tape) as follows: First Name, Last Name, (Club – Optional but requested), Event, Event Segment and Music Length (e.g. Jane Smith, Acme FSC, Novice Ladies, Free Skate, 3:10 or Synchro Team, Widget FSC, Preliminary, Free Skate, 1:59)

- Each CD may have only ONE (1) music track on it. In the case where a skater competes in both a short program/dance and a free skate/free dance, two (2) separate discs must be available. Any disc with more than one (1) track is NOT acceptable.
- Lead in time (time before the music begins) on CDs may not exceed two (2) seconds.
- Due to the compatibility and reliability reasons, music may NOT be submitted on re-recordable “CD-RW” discs. ***PLEASE, no CD-RWs!!***

The Local Organizing Committee (“LOC”), competition officials, and volunteers exercise reasonable care when handling CDs. However, they are not responsible for damage to or loss of any CDs. The LOC is not responsible for CDs not picked up by the end of the competition. Those CDs will be destroyed.

### **Interruption in Music – U.S. Figure Skating Rule 1403**

If, after the competitor/team’s name has been called to compete, there is an issue with the downloaded music or CD provided at the event, the competitor will have up to 3 minutes to rectify the situation with a backup copy of the music on CD. After 3 minutes, the competitor/team will be considered withdrawn.

### **Administrative Fee for Incorrect Music or Failure to Upload Music**

The LOC may assess each competitor/team an additional charge, up to \$25.00 per event segment, to manually handle a team’s music, if the competitor/team: 1) fails to submit their music prior to the close of online music submission, 2) submits files that do not follow the specifications above, or 3) uploads the incorrect music for a given event segment (e.g. uploads short program music instead of the free skate). In the event the LOC decides to assess an administrative fee, the competitor/teams will not receive their credentials at registration until they pay the fee and turn in their music on CD, conforming to the requirements above.